



# OPERATION TRACKSHOES

## NEW COUNSELLOR APPLICATION FORM

Are you in grade 8 or lower? If so, download and complete the [New Peer Counsellor Application Form](#) from our website.

If filling out this form electronically, you will experience problems unless you use Adobe Reader.

*The information on this form is collected to ensure that counsellors and competitors are well matched, and will not be disclosed to any other party.*

PERSONAL INFORMATION			
Name:	Last	First	Referred by: _____ Or how you heard about OT
Born:	Year	Month	Sex: Male Female
Telephone:	Home (or N/A)	Cell (or N/A)	Email: _____
Address:	Street	City	Province Postal Code

EMERGENCY CONTACT	
Name: _____	Telephone: _____

REFERENCES			
Name:	Email:	Telephone:	Relationship:

*Please provide two references that are employment, education or volunteer related. New counsellors under 18 must get a teacher to fill out the [Teacher Letter of Reference](#) which can be found on our website; one additional reference is still required.*

COUNSELLOR TYPE (CHOOSE ONE)	
<i>For new counsellors who will be 15 or 16 years old at Operation Trackshoes, please register as a day or part-time counsellor. The full-time positions for this age category are generally reserved for returning counsellors.</i>	
FULL-TIME COUNSELLOR	You would stay overnight Friday and Saturday. Can you arrive by 3:00pm on Friday? Yes No If no, then when? _____
DAY COUNSELLOR - 3 day option: Friday: 3:00pm-11pm; Saturday: 8am-11pm; Sunday: 8.30am-2.00pm	
DAY COUNSELLOR - 2 day option: Saturday: 8am-11pm; Sunday: 8:30am-2pm	
PART-TIME COUNSELLOR	Assigned on an as needed basis. Please select the time(s) that you can attend: Friday: A. 3:00pm-10pm B. 5pm-10pm Saturday: C. 6am-8am D. 8am-5pm E. 5pm-11pm Sunday: F. 6:30am-8:30am G. 8:30am-2pm Please arrive 10 minutes early for each shift and be able to stay for the entire time. If you need a variance to a Friday or Saturday time, please email us at <a href="mailto:info@trackshoes.ca">info@trackshoes.ca</a> .

Name: \_\_\_\_\_

### COUNSELLOR COMPETITOR MATCHING

Do you smoke?	Yes	No		
Would you be comfortable being matched with a competitor with any of the following needs:				
A wheelchair user, likely with personal care needs If yes, what experience do you have in this area?			Yes	No
A person who because of his/her behaviors may be challenging to support If yes, what experience do you have in this area?			Yes	No
A person who communicates using sign language If yes, what experience do you have in this area?			Yes	No
A person who communicates using an alternative system If yes, what experience do you have in this area?			Yes	No
What other skills do you have that would be helpful in matching you with your competitor (e.g., experience working with children, teens or adults with disabilities, CPR, first-aid, other languages, integrated programs)?				

### ORIENTATION

You **must** attend an orientation session. Please see the [orientation schedule](#) on our website and indicate which session you will be attending. If possible, please come to an earlier orientation so we can confirm your availability for the event (this will allow us to let the competitors know if they can attend Operation Trackshoes).

\_\_\_\_\_ Orientation Letter

### TRAINING

We offer courses that will provide you with additional training. To see these [training courses](#), visit our website. To apply to take a course, indicate the course letter and if you are interested in more than one course, list them in order of preference.

\_\_\_\_\_ Course Letter(s)

Operation Trackshoes is committed to providing a safe and healthy environment for all who attend the event. To see our [Health Safety Plan](#) please visit our website.

You must complete a Criminal Record Check. Review the [Criminal Record Check information](#) on our website.

If you are under 19, please have your parent or legal guardian complete and sign the [Consent Form](#) which can be found on our website. Please bring the signed and completed form with you to your orientation session.

Please ensure you have completed all portions of this form, and that the information you have provided is correct. Once completed, you may submit the form digitally by clicking the **SUBMIT FORM** button below, attaching and sending a copy to [info@trackshoes.ca](mailto:info@trackshoes.ca), faxing the form to **1-888-317-2826** (toll free), or mailing a copy to:

**Operation Trackshoes Recruitment Committee**  
c/o Camosun College, 3100 Foul Bay Rd.  
Victoria BC V8P 5J2

**SUBMIT FORM**

**Thank you for your interest in Operation Trackshoes, and we look forward to seeing you at Counsellor Orientation!**