



# OPERATION TRACKSHOES

c/o Camosun College, 3100 Foul Bay Road, Victoria, BC V8P 5J2

Dear Peer Counsellor (and parents):

Welcome to Operation Trackshoes (OT).

Our Junior Program is for children and adolescents attending elementary or middle school. Peer counsellors play a key role in this program. They act as buddies/friends and are housed with competitors, just as if they were in a summer camp together. If you are accepted as a peer counsellor, you will be matched with a competitor for the weekend, and you and your competitor will be supported by an adult counsellor.

Our need for peers depends entirely on the age and gender of the competitors who sign up, and until all competitors are registered, we cannot guarantee that we can accept you as a peer counsellor. However, we will do our best to let you know if you are confirmed as a peer counsellor by the first week of May. Please plan to attend the orientation on Saturday, May 12, and if you are 12 years old or older, please get your criminal record check done. See below for more information regarding the criminal record check as well as a link to the application form and other forms which will need to be filled out.

Mark these dates on your calendar now:

- Saturday May 12<sup>th</sup>, 11am to 12pm: Peer Counsellor Orientation, Room TBA, Camosun College, Lansdowne Campus.
- June 8<sup>th</sup> to 10<sup>th</sup>: the OT weekend at UVic. This is a full-time overnight assignment, which starts Friday afternoon and ends Sunday afternoon.

A [Peer Counsellor application form](#) is available for download. Once completed, you may submit the form by using the SUBMIT button at the bottom of the form, attaching and sending a copy to [info@trackshoes.ca](mailto:info@trackshoes.ca), faxing the form to **1-888-317-2826** (toll free), or mailing a copy to the address on the bottom of the form. The information you provide on the application form is used solely for the purpose of determining the best competitor match for you. It is not given out to anyone else.

Please ask one of your teachers to fill out the [Teacher Letter of Reference Form](#). Please also name a second reference on the application form, one that is employment, education or volunteer related.

You will also need to have your parent or guardian fill out our [Consent Form](#).

If you are 12 years old or over you will need to have a Criminal Record Check. Email us at [info@trackshoes.ca](mailto:info@trackshoes.ca) and ask us for a Criminal Record Check Request Letter. Please take this letter to your local police station as soon as possible, as it may take some time for the request to be processed. Then bring the completed Record Check to your orientation.

If you or your parents need any further information please send us an email at [info@trackshoes.ca](mailto:info@trackshoes.ca).

Yours sincerely,

Karen Fallan  
Junior Program Senior Counsellor

Fiona McDannold  
Registrar